



**BOARD OF DIRECTORS MEETING AGENDA**  
**Wednesday, May 18**  
**Legends Restaurant, 1313 West Lindsey, 11:30 a.m.**

**Action Items:**

- I. Minutes  
*Action: Consider approval of April NCVB Board meeting minutes.*
- II. Financials / Treasurer's Report for Month of April  
*Action: Consider receiving April financials, filing for audit and receiving Treasurer's report.*
- III. FYE 2009 and FYE 2010 Audits  
*Action: Consider receiving FYE 2009 and FYE 2010 Audits.*

**Discussion Items:**

- IV. Board Seat
- V. Officers Nominating Committee
- VI. Chamber Retail Fund
- VII. City Issues
- VIII. CVB Updates
  - a. Renovations
  - b. Website
  - c. Partnership Program
  - d. Annual Tourism Luncheon
- IX. Staff Reports

**Adjourn: 1:00 p.m.**

**MISSION:** *The Norman Convention and Visitors Bureau exists to promote the city, to attract overnight meeting, convention, sport and tourism business to the community, and to enhance and contribute to the overall identity and economic well-being of the city.*



## **BUREAU CALENDAR NOTES**

Hospitality Roundtable, TODAY, 4:00 p.m., Sooner Legends Inn & Suites

Executive Director out of office May 30-June 3

Memorial Day – Office Closed, May 30

Executive Committee Meeting, June 8, 8:30 a.m., NCVB offices

Annual Tourism Luncheon, June 15, NCED Marriott

Board of Directors Meeting, Wednesday, June 15, 1:00 p.m., NCED Marriott

Executive Director out of office June 27-July 1

## **PROJECTED FUTURE BOARD MEETINGS**

June 15 – Officers

July – no meeting

August 17 – Leisure Advertising Plan

September 21

October 19

November 15

December – no meeting

January 18 – planning retreat

February 15 – FY 13 Budget – draft

March 21 – FY 13 Budget

April 18